

SIMPSON AND AS HLAND PARISH COUNCIL

Extraordinary meeting of Parish Council

MEETING MINUTES

Meeting date: 28 November 2020, 11AM

Venue: Social distanced VH car park

Councillors present:

Cllr Pye – Chair (DP)
Cllr Barnes – Vice Chair (PB)
Cllr Thornton (ST)

Also Present: Louise Brazier, Parish Clerk (LB)

Apologies: Cllr Ezeh (CE)

Members of public: None

AGENDA ITEMS AND MINUTES

Item 20047: Financial audit AGAR document approval and signature witness

At the end of each financial year SAPC prepares an Annual Governance & Accountability Return (**AGAR**) which includes an Annual Governance Statement and Accounting Statements. The documents for the annual audit 2019-2020 required physical signature, this Extraordinary Parish Council Meeting was called to provide a socially distanced opportunity to review the documents and witness signatures on a hard copy.

It was unanimously agreed to approve the documents. LB will prepare the response to the external auditor for submission to progress. Copies of the document to be published on digital channels and notice boards making the information available to everyone.

Action: LB

The meeting closed at 11.20AM

Signed Chair Date 28/11/20

Signed L BRAZIER..... Clerk Date 28/11/20